

UNIVERSITY OF ECONOMICS - VARNA
FACULTY OF INFORMATION TECHNOLOGIES
DEPARTMENT OF LANGUAGES AND SPORTS

Adopted by the FC (record №9/ 24.04.2024)
Adopted by the DC (record №10/ 08.04.2024)

ACCEPTED BY:
Dean:
(Prof. Vladimir Sulov, PhD)

SYLLABUS

SUBJECT: GERMAN

DEGREE PROGRAMME: All degree programmes; BACHELOR`S DEGREE

YEAR OF STUDY: 1; SEMESTER: 2

TOTAL STUDENT WORKLOAD: 90 hours; incl. curricular 30 hours

CREDITS: 3

DISTRIBUTION OF STUDENT WORKLOAD ACCORDING TO THE CURRICULUM

<i>TYPE OF STUDY HOURS</i>	WORKLOAD, hours	TEACHING HOURS PER WEEK, hours
CURRICULAR: incl. <ul style="list-style-type: none">● LECTURES● SEMINARS / LAB. EXERCISES	- 30	- 30
EXTRACURRICULAR	60	-

Prepared by:

1.
(Nikolay Stefanov, senior lect)
2.
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Head of department
of Languages and Sports:

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(Assoc. Prof. Vladimir Dosev, PhD)

I. ANNOTATION

This Business German module is designed to respond to the students' needs to progress in their Business studies. The course introduces some main areas of Business German and improves students' overall linguistic fluency. Students build up confidence and develop their reading, writing, listening and speaking skills by a variety of practical tasks which include: reading and discussing authentic articles on a wide range of business topics; learning essential business vocabulary; expressing opinions on different business issues; listen to authentic interviews or lectures and develop note-taking skills; develop strategies for telephoning, networking; have the opportunity to understand how business works in different cultures, etc. The course supports the multilingual competence of students through carefully selected activities such as: varied reading and listening exercises, development of communicative and academic skills, especially those of active communication through speaking and writing. All this greatly expands the specialized vocabulary of undergraduate students and builds a solid foundation for future development in their chosen field.

During the course students will discuss various issues; they will participate in case studies and role-playing games, interviews; they will make presentations. Learners will improve their general language skills by mastering paraphrasing information, writing summaries, discussing diverse and common topics, composing text on a graph / diagram.

II. THEMATIC CONTENT

№	TITLE OF UNIT AND SUBTOPICS	NUMBER OF HOURS		
		L	S	L.P.
Theme 1. Elemente der Wirtschaft			5	
1.1.	Befriedigung von Bedürfnissen			
1.2.	Wirtschaftsgüter, Waren, Produktionsmittel			
1.3.	Grammatik: Relativsatz			
Theme 2. Der Mensch als Teilnehmer im Unternehmen			5	
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2.1.	Die Rolle der Mitarbeiter des Unternehmens für dessen Erfolg			
2.2.	Personal und Produktivität, Entlohnung			
2.3.	Grammatik: Passiv			
Theme 3. Wie Ideen in der Wirtschaft umgesetzt werden			5	
3.1.	Beispiele über Ideen in der Wirtschaft			
3.2.	Innovationen in der Wirtschaft			
3.3.	Grammatik: Deklination des Adjektivs			
Theme 4. Bruttoinlandsprodukt (BIP)			5	
4.1.	BIP: Primärer, sekundärer, tertiärer Bereich			
4.2.	Statistische Angaben über das BIP in der EU			
4.3.	Wortschatz: Quantitative Messung, Vergleich, Entwicklungstrends			
Theme 5. Gäste empfangen in der Firma			5	
5.1.	Organisation eines Firmenbesuchs			
5.2.	Anreise, Unterbringung, Programm, Termine, Kulturprogramm			
5.3.	Kommunikative Kompetenzen: Begrüßung, Kontakte knüpfen, sich selbst und das Unternehmen vorstellen			
Theme 6. Auf Arbeitssuche			5	
6.1.	Bewerbung um einen Arbeitsplatz; Vorstellungsgespräch			
6.2.	Bewerbungsunterlagen			
6.3.	Unterlagen, Formulare ausfüllen			
Total:			30	

III. FORMS OF CONTROL:

№	TYPE AND FORM OF CONTROL	Number	extracurricular, hours
1.	Midterm control		
1.1.	Test (mixed type questions)	2	40
1.2.	Project work – on a predefined theme	1	20
	Total midterm control:	3	60
2.	Final term control		
2.1.	Coursework assessment	-	-
	Total final term control:	-	-
	Total for all types of control:	3	60

IV. LITERATURE

REQUIRED (BASIC) LITERATURE:

1. Fügert N, Grosser R. et al., DaF im Unternehmen, Klett Verlag, 2016
2. Eisman V., Wirtschaftskommunikation, Klett Verlag 2012
3. Kugler, G., Kaufmännische Betriebswirtschaftslehre, Verlag Europa Lehrmittel, 2005

RECOMMENDED (ADDITIONAL) LITERATURE:

1. Becker N., Brauner J., Unternehmen Deutsch, Klett Verlag, 2004
2. Evans S., Pude A., Specht F., Menschen, Hueber Verlag 2012
3. www.wirtschaftsdeutsch.de
4. www.meindeutsch.de